**\*Please note that the purpose of this document is to allow co-contributors to fill out the form together however the final submission must be via** [**the online submission form**](https://docs.google.com/forms/d/e/1FAIpQLSc87gB5Y46OEEIBi1nx-kIWxTNXsaiPcLQSQnlLmKQVZN2c_g/viewform)**. If anyone has any difficulties in filling out the form online please contact Christine at** [**Christine.hynes@ahead.ie**](mailto:Christine.hynes@ahead.ie)

# Background

**Conference Title**: Reconnection: Placing inclusion at the heart of online learning and support

**Dates of The Conference Live Sessions**: 19th, 26th March, 1st 9th, 16th April 2021

**Where**: Online (via Zoom)

**Deadline for all submissions**: 5pm (GMT) October 23rd 2020.

[Please read The Conference Call for Papers available on The Conference Webpage before filling in this form.](https://www.ahead.ie/conference2021)

Also useful to review The Conference Submission Guide for an idea on selection criteria and if you have any specific question

relating to the conference, not addressed in the Submission Guide please contact Christine Hynes at [christine.hynes@ahead.ie](mailto:christine.hynes@ahead.ie)

This year's AHEAD Conference Themes which proposals can be submitted under (for a full outline of each theme please read The Call for Papers Document);

* “Welcome Everybody!” – Universal Design for Learning (UDL) in the online classroom
* “I Did it My Way!” – Assistive Technology & Customised Learning
* “What Can I Do for You?” Disability Support in Online Learning
* “Home Sweet Home!” – College Wide Approaches that Support Inclusion for All in the Digital World
* “Let’s Do Lunch?”: Virtually Connected Teachers and Learners

1. Title of your proposed contribution? \*
2. Provide a synopsis on the full proposal (Max. 300 word only) \*
3. What is the focus of your project based on;

-Research Paper

-Project

-New Idea

-Practice/Experience

-Other

1. What is the key take-away message you would like your audience to leave your session with? (Max. 50-word limit) \*
2. Which of The Conference Themes does your proposal fit under (as listed above)?
3. “Welcome Everybody!” – Universal Design for Learning (UDL) in the online classroom
4. “I Did It My Way!” – Assistive Technology & Customised Learning
5. “What Can I Do for You?” Disability Support in Online Learning
6. “Home Sweet Home!” – College Wide Approaches that Support Inclusion for All in the Digital World
7. “Let’s Do Lunch?”: Virtually Connected Teachers and Learners
8. Please select the desired format you would like to present your work?

**\*Please note that while all desired formats will be considered as part of the application process by The Conference Committee, there is limited availability and your desired format may not be guaranteed \***

1. Snapshot Sessions (may be live or pre-recorded)
2. Deeper Dive (may be live or pre-recorded)
3. Live Workshops
4. Poster
5. Happy with any format
6. Other:
7. Do you have a preference for live or a pre-recorded session? \*
8. Live
9. Pre-Recorded
10. Happy with either option
11. How many contributors will your session have? (max. of 3 per session) \*

1 Contributor

2 Contributors

3 Contributors

1. Title of Lead Contributor (Prof, Dr, Mr, Ms etc)
2. First Name of Lead Contributor (As you would like it to appear) \*
3. Surname Name of Lead Contributor (As you would like it to appear)
4. Organisation and Position of The Lead Contributor \*
5. Short Biography of The Lead Contributor (Max. 100 words) \*
6. What is the email of the Lead Contributor?
7. Title of Second Contributor (Prof, Dr, Mr, Ms etc)
8. First Name of Second Contributor (As you would like it to appear) \*
9. Surname Name of Second Contributor (As you would like it to appear)
10. Organisation and Position of The Second Contributor
11. Short Biography of The Second Contributor (Max. 100 words)
12. What is the email of the Second Contributor?
13. Title of Third Contributor (Prof, Dr, Mr, Ms etc)
14. First Name of Third Contributor (As you would like it to appear including any relevant titles e.g. Dr or Prof) \*
15. Surname of Third Contributor (As you would like it to appear)
16. Organisation and Position of The Third Contributor
17. What is the email of the Third Contributor?
18. Short Biography of The Third Contributor (Max. 100 words)
19. Any accessibility requirements for engaging and presenting the session over Zoom for any of the contributors
20. Do you have any other general comments that you would like to add about your proposal?
21. AHEAD is committed to providing content and events that are accessible to all participants as much as possible in line with UDL principles (for more information on UDL please visit our website; https://ahead.ie/udl). Can you please confirm that you will uphold this standard in the content you prepare and delivery for the conference? \*

* Yes, I will ensure that my content and delivery for the conference will be accessible as much as possible
* I am unsure how to do this and would like to request training/support from AHEAD to do this
* No

1. Please confirm if you consent to AHEAD storing your contact details for the duration of the conference preparation and event on an encrypted private server after it is downloaded from the third party provider (Google Forms). AHEAD would also like to contact you following the event for feedback. You can request for your details to be removed at any point.

* Yes
* No

1. Do you consent to AHEAD sharing your content with attendees in advance, capture your details including full name and face as part of the conference promotion and reporting including recording your session and sharing it on a public domain (AHEAD website, YouTube and AHEAD Social Media) after the event?

* Yes
* No

**Closing Date for Submission 23rd October 2020 5pm (GMT).**